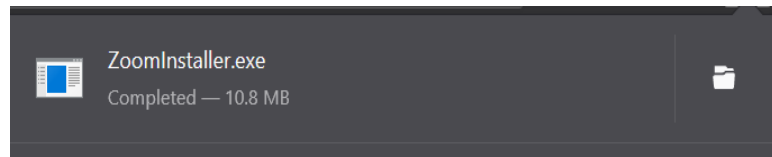
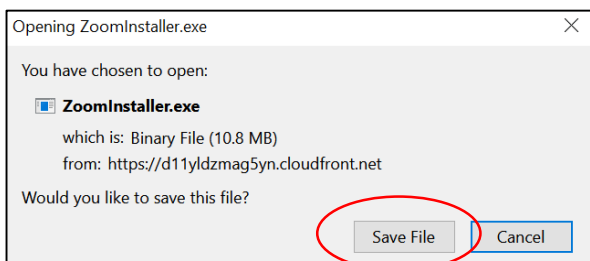


## Creating a Zoom Account

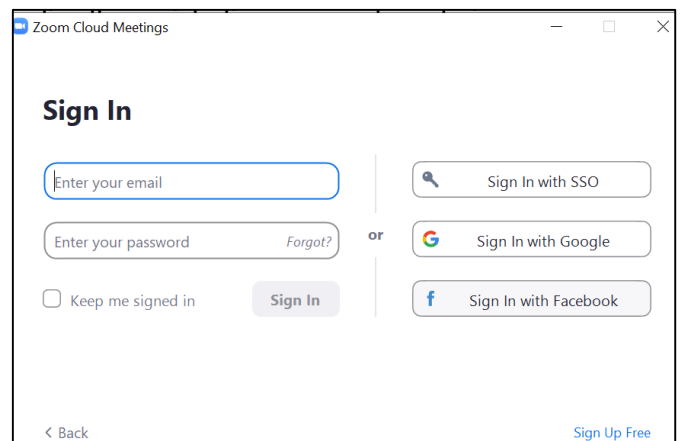
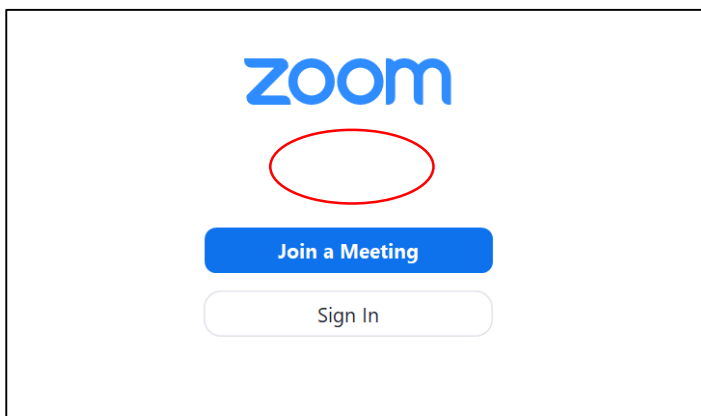
1. To Join Zoom Meetings you must first create an account. To begin, please go to <https://zoom.us/signup>
2. Follow the sign up procedure

## Download and Install Zoom for your Personal PC

1. To download Zoom. Please go to <https://zoom.us/support/download>
2. Your browser will prompt you to download the file. Select “Save File”. Click on the downloaded file to install Zoom



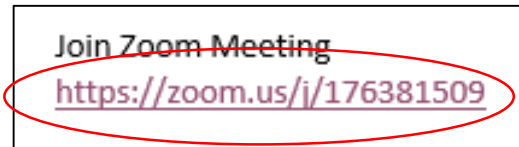
3. Allow the program to install and then “Sign In” with the email and password you created earlier



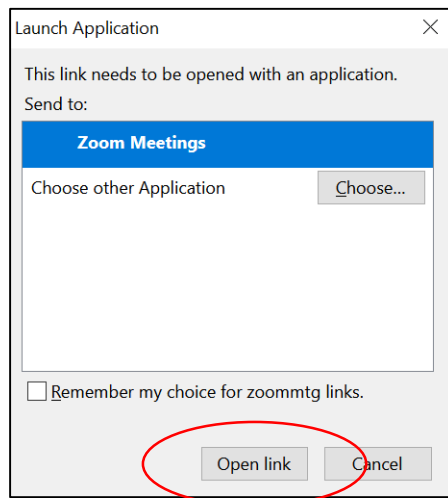
4. You are now signed into Zoom and ready to join a Meeting!

## How to Join a Zoom Meeting from your Personal Computer

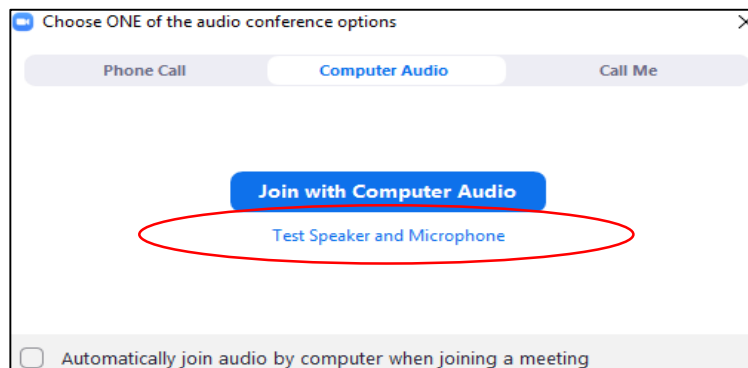
1. To join a Zoom Meeting, go to the email sent by the Clinical Team with Zoom Meeting Invite
2. Click on the “Zoom link” in the email to join the meeting



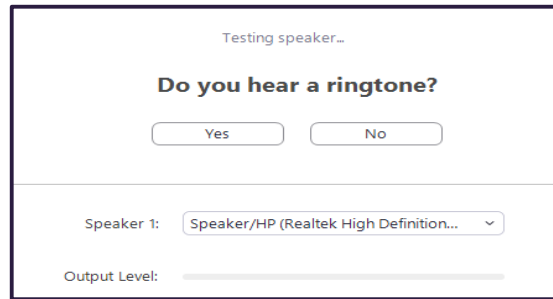
3. The system will prompt you to open Zoom Meetings. Select “Open Link” with Zoom Meetings highlighted as shown below.



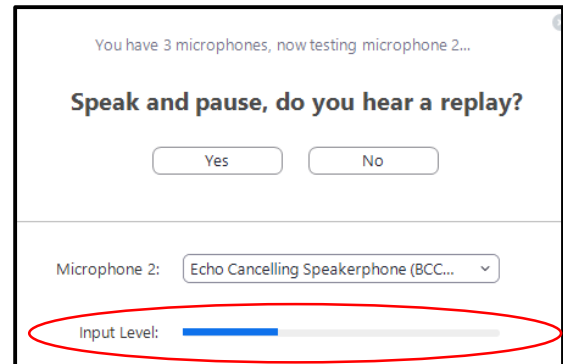
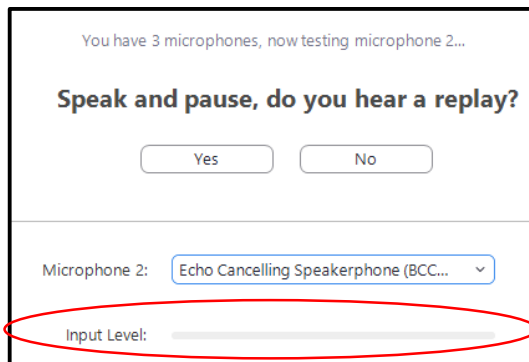
4. Before you join the meeting, test your speakers and microphone by selecting the link circled below



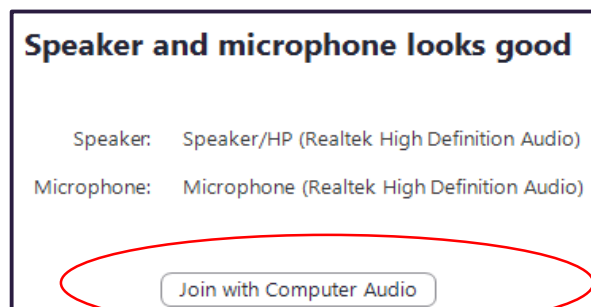
4. Zoom will test your Output first – If you hear a sound from the program select “Yes”



5. Next, test your microphone



6. To complete joining the meeting, select “Join with Computer Audio”



7. To check audio during a meeting, click the arrow next to the microphone

